

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
MONDAY, APRIL 24, 2017**

A Board of Education meeting was called to order at 6:00 p.m. by President, Brian Milk, in the Board of Education room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Scott Youngs, Vice-President
Mr. Timothy Crumb
Mrs. Karen Hendershott
Mr. Seth Barrows
Mrs. Tammie McCauley

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent
Mr. Mark Rubitski, Business Manager
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal and Director of Athletics & PE
Mrs. January Pratt, Primary School Principal
Mr. Jordon Lilley, Transportation, Buildings & Grounds Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Youngs, seconded by Crumb, to adjourn to Executive Session for the following at 6:01 p.m.:
 - To review special education placements for particular students and to consider them for approval.

EXECUTIVE SESSION

Yes-6, No-0

- Motion made by Youngs, seconded by Crumb, to adjourn Executive Session at 6:14 p.m.

ADJOURN EXECUTIVE SESSION

Yes-6, No-0

- President Milk reconvened the meeting 6:15 p.m.

RECONVENE

- None.

ADD/DELETIONS TO AGENDA

- Upon the recommendation of the Committee on Special Education, a motion was made by Hendershott, seconded by Youngs, to approve the following placement(s):
#710023460; #710022303; #710021992; #710022600;
#710023448; #710022041; #710022260; #710023129;
#710022840; #710022366; #710022311.

SPECIAL EDUCATION PLACEMENTS

Yes-6, No-0

- Motion made by McCauley, seconded by Crumb, to approve the minutes for the regular meeting held on April 5, 2017 and the Special meeting held on April 19, 2017 as presented.

APPROVE MINUTES

Yes-6, No-0

- Motion made by Youngs, seconded by Crumb, to adopt the following Resolution of Recognition to commemorate May 1-5, 2017 as National Teacher Appreciation Week:

RESOLUTION OF RECOGNITION

- "WHEREAS, teacher quality is widely acknowledged as the single most important factor influencing student learning and achievement; and

WHEREAS, Greene teachers, while presenting the rigorous content of the NYS Learning Standards and local curricula, challenge students to apply what they learn through critical thinking and problem solving; and

WHEREAS, Greene teachers strive to instill within their students a lifelong love of learning and discovery; and

WHEREAS, Greene teachers encourage students to achieve their goals while recognizing that every student has unique strengths and needs; and

WHEREAS, Greene teachers, through their service as mentors, coaches, and club advisors model good citizenship and encourage students to contribute to the well-being of their communities; and

WHEREAS, the commitment of Greene teachers to academic excellence and college and career readiness is reflected in annual increases in student performance on local and state assessments; and

WHEREAS, this year, the week of May 1-5 is set aside as National Teacher Appreciation Week for the purpose of recognizing teachers, both individually and collectively;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education extends its sincere gratitude to all Greene teachers and directs the District Clerk to include this resolution in the minutes of its April 24, 2017 meeting and to communicate it to all of Greene's teaching faculty."
Yes-6, No-0

CALENDAR

- April 24 – Nancy Bromley Induction into Greater Binghamton Sports Hall of Fame – 6:30 p.m.
- April 29 – Little League & T-Ball Parade – 11:00 a.m.
- April 30 – PTO Chicken/Ribs BBQ - Smokin Bones Ballflats 11- 3 p.m.
- May 1-5 – Teacher Appreciation Week
- May 3 – Honor Society/Jr. Awards Assembly – 1:30 p.m.
- May 3 – Board of Education Meeting – 6:00 p.m.
- May 6 – Prom & After-Prom Party
- May 8 – Budget Hearing – Auditorium – 6:30 p.m.
- May 9 – PTO Meet the Candidates Night –H.S. Library 7:00 p.m.
- May 12 – 7th Grade Trip to Albany
- May 12 – Broome-Tioga-Delaware Health Insurance Consortium – 6:30 p.m.
- May 15 – MS/HS Spring Concert – Auditorium – 7:00 p.m. (CHANGE from May 10)
- May 16 – Budget Vote & School Board Election Auditorium 11:00 a.m. – 8:00 p.m.

**PUBLIC COMMENT:
MARIE SCOFIELD**

- Marie Scofield, GTA, thanked the Board for the Resolution of Appreciation. She asked that at the upcoming Budget Hearing if the amount not only used from reserves to balance the budget, but also the amount that is put back into reserves at the end of the year could be shown.

**BOARD OF EDUCATION MEETING
MONDAY, APRIL 24, 2017**

**Page 3
REPORT(S):
CLOROX 360 REPORT-
JORDON LILLEY**

- Jordon Lilley, Building & Grounds Supervisor, shared a short video on the Clorox Total 360 cleaning system. The unit and product were demoed and the results were very impressive. Norwich School District is the first in our area to purchase the system and this is their first year using the unit. The unit dispenses a Clorox solution through an electrostatic process which attaches to all surfaces for a uniform coverage. The system could be used not only in classrooms, but on buses as well. This will help control germs that spread viruses to students and staff. Mr. Lilley is proposing purchasing 2 units this year and possibly 2 next year. Money saved on floor finish, due to grinding of hallways and not having to use floor finish when complete, would be used to help cover the expenditures. This process would be used once or twice a week and manual cleaning on the other days.

- The Enrollment Report ending March 31, 2017 with a total enrollment of 993 was noted.

ENROLLMENT REPORT

- Board member Youngs asked if we know the Kindergarten enrollment for next year. January Pratt, Primary School Principal stated that Pre-K and Kindergarten enrollment is at 45 right now.

- Motion made by Youngs, seconded by Barrows, that the Greene Central School Board of Education hereby casts its vote(s) in the annual election of members of the Board of Cooperative Educational Services for the following individuals:

**ANNUAL BOCES VOTE
BOARD MEMBER
ELECTION**

- Linda Tuller – Unadilla Valley
- Linda Zaczek – Gilbertsville-Mt. Upton

Yes-6, No-0

- Motion made by Youngs, seconded by Barrows, to adopt the following resolution:
"RESOLVED, that the Greene Central School Board of Education does hereby approve the proposed Delaware-Chenango-Madison-Otsego BOCES Administrative Budget for the 2017-2018 school year in the amount of \$2,277,297."

BOCES ADM. BUDGET

Yes-6, No-0

- Board member McCauley stated that at a recent Chenango County School Boards' meeting, Perry Dewey, District Superintendent, explained that the administrative portion of the budget pretty much stayed the same. He also stated that when developing the budget they are looking at five (5) years into future needs.

**BOARD COMMITTEE
REPORTS:**

- **Building & Grounds:** President Milk reviewed details of the Building & Grounds Committee's recent tour of the District Office, Band and Chorus rooms and the Intermediate Building. The following items were noted:

District Office:

- Storage an issue – may need more. They will review needs after an evaluation this summer of current storage and options.

Band Room:

- Room was updated during last project. Nice display of trophies along upper perimeter of room.
- Storage an issue. Current attached room is being used for athletic storage. Possible solutions were discussed including moving YMCA and concession area, as well as the possibility of storage area under stairway above the band room.

Chorus Room:

- Needs new carpeting.
- Possibility of electric risers that move in and out.

Intermediate School:

- 4th grade wing and gym new in 2009.
- New ceiling throughout the building and lighting noted.
- Lockers for teacher storage – good idea.
- Looking into acoustics for band and chorus room.
- Discussed location and ideas for possible TV screen in the gym area and how to protect it.
- Bathroom areas same design throughout the district.
- One fountain leaking.
- Possibility of a bottle fill water fountain being installed in the building.
- Cameras in gym foyer area not sufficient. May be addressed through SMART Bond monies.
- Parking lot has major holes that need to be fixed.
- Completion of LED lights outside the building.
- Some form of air conditioning in the future.

**TRANSPORTATION:
NON-PUBLIC TRANSP.
CENTRAL BAPTIST**

- Motion made by Hendershott, seconded by Crumb, to approve the Non-Public Transportation Roster for 2017-2018 as follows:

Central Baptist Christian Academy:

Justin Arboit – Grade 3
Jessica Arboit – Grade 8
Cerilene Gould – Grade 9
Japheth Gould – Grade 7
Anora Gould – Grade 4
Brayton Gould – Grade 4
Noah Degnan

Yes-6, No-0

**TRANSPORTATION
REQUEST-CHAMBER OF
COMMERCE – CRAFT
FAIR**

- Motion made by Hendershott, seconded by Crumb, to approve the Transportation Request of the Greene Chamber of Commerce for the use of one small bus and driver to provide shuttle services on July 22, 2017 and the GCS dumpster for the Annual Craft Fair. The Chamber will pay for mileage and driver.

Yes-6, No-0

EDUCATION & PERSONNEL:

- The Superintendent of Schools recommends the following Board action:

**RESIGNATION(S):
BRANDI DECKER-
CUSTODIAL WORKER**

- Motion made by Youngs, seconded by McCauley, to accept the resignation of Brandi Decker from her position as a Custodial Worker, effective April 17, 2017.

Yes-6, No-0

**APPOINTMENT(S):
SUBSTITUTE ROSTERS**

- Motion made by Youngs, seconded by McCauley, to appoint Brandi Decker as a Substitute Custodial Worker for the remainder of the 2016-17 school year.

Yes-6, No-0

COACHING ROSTER

- Motion made by Youngs, seconded by McCauley, to amend Pete Mansheffer's previous appointment from Unpaid Volunteer to Assistant Baseball Coach for the Spring 2017 season effective March 6, 2017.

Yes-6, No-0

- Motion made by Youngs, seconded by McCauley, to approve MaryAnn Lord's request for an unpaid leave of absence from her position as an Aide May 3, 2017 through May 31, 2017.

Yes-6, No-0

**REQUEST UNPAID
LEAVE OF ABSENCE-
MARYANN LORD,
AIDE**

- Motion made by Youngs, seconded by Crumb, to approve the nomination of Steve Burghardt, Tim Jenks and Sue Carlin to the Nancy Bromley Coaches' Wall of Fame.

Yes-6, No-0

**NANCY BROMLEY
COACHES' WALL OF
FAME NOMINATIONS**

- Board member Youngs thanked those who nominated the nominees, state that they were long overdue and all are great individuals as well as coaches.

- Motion made by Youngs, seconded by Hendershott, to approve the Second reading and adoption of the following policies:

**SECOND READING &
ADOPTION OF
POLICIES #41 - #44,
#46 - #54**

- Policy #41 – Extracurricular Events and Field Trip Policy (*new*);
- Policy #42 – Investment Policy (*former #5220*);
- Policy #43 – Procurements of Goods & Services Enacted in Accordance with General Municipal Law 104-b (*new*);
- Policy #44 – Pest Management Policy (*formerly #5633*);
- Policy #46 – Conditional Appointments (*new*);
- Policy #47 – Drug-Free Workplace Policy (*new*);
- Policy #48 – Employees' Personally Identifiable Information (*new*);
- Policy #49 – Dissection of Animals – Opt-Out Policy (*new*);
- Policy #50 – Medicaid Compliance Policy (*formerly #2420*);
- Policy #51 – Education of Homeless (*new*);
- Policy #52 – Concussion Management (*formerly #7531*);
- Policy #53 – Dignity for All Students Act – Cyberbullying (*formerly #2420*);
- Policy #54 – Time Out Room (*new*).

Yes-6, No-0

- Motion made by Youngs, seconded by Crumb, to accept the Internal Claims Auditor's Report for March 2017 as presented.

Yes-6, No-0

**BUSINESS & FINANCE:
INTERNAL CLAIMS
AUDITOR REPORT**

- Motion made by Youngs, seconded by McCauley, to accept the Treasurer's Report for the extra-curricular activity accounts for March 2017 as presented.

Yes-6, No-0

**TREASURER'S REPORT
FOR EXTRA-CURR.
ACTIVITY FUNDS**

- Motion made by McCauley, seconded by Youngs, to declare the attached list (Exhibit "A") of library books from the Intermediate Library as obsolete and to dispose of the same.

Yes-6, No-0

**OBsolete INTER.
LIBRARY BOOKS**

- Motion made by Youngs, seconded by McCauley, to declare the attached list (Exhibit "B") of books and furniture from the Primary School as surplus/obsolete and to dispose of the same.

Yes-6, No-0

**OBsolete/SURPLUS
FURNITURE/BOOKS**

- Interim Superintendent Daniels stated that he is looking for ideas, suggestions on how to dispose of surplus items without raising concerns of taxpayers. Interim Superintendent Daniels and Mr. Lilley will work on a solution.

CONTRACT FOR HEALTH SERVICES-CHENANGO FORKS CSD – Motion made by Youngs, seconded by Hendershott to accept the Contract for Health Services between Greene Central School and Chenango Forks CSD for the 2016-17 school year, to authorize the Board President to sign the same on behalf of the district, and to pay the invoice in the amount of \$2,416.
Yes-6, No-0

CONTRACT FOR HEALTH SERVICES-BINGHAMTON CITY SCHOOL DISTRICT – Motion made by Youngs, seconded by Hendershott to accept the Contract for Health Services between Greene Central School and Binghamton City SD for the 2016-17 school year, to authorize the Board President to sign the same on behalf of the district, and to pay the invoice in the amount of \$969.
Yes-6, No-0

CONTRACT FOR HEALTH SERVICES-JOHNSON CITY CSD – Motion made by Youngs, seconded by Hendershott to accept the Contract for Health Services between Greene Central School and Johnson City CSD for the 2016-17 school year, to authorize the Board President to sign the same on behalf of the district, and to pay the invoice in the amount of \$289.76.
Yes-6, No-0

FINANCING AGREE. WITH DASNY- BOND FINANCING PROGRAM - Motion made by Youngs, seconded by Crumb, to approve the Financing Agreement between Greene CSD and the Dormitory Authority of the State of New York for a revenue bond financing program for capital improvements and to authorize the Board President to sign the document on behalf of the district.
Yes-6, No-0

ONGOING DISCUSSION ITEMS: - None.

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

| Directed Date: | Task: | Responsibility Of: | Report Back: |
|-----------------------|--|---------------------------|-----------------------|
| 3/7/2007 | Policy/ Procedure Manual | BOE and Superintendent | Ongoing |
| 5/4/2016 | District Safety Plan | BOE and Superintendent | End of august 2017 |
| 7/6/2016 | Annual Appointments Review | BOE and Superintendent | June 1stmeeting, 2017 |
| 1/25/2017 | Review of Implementation of Anti-Discrimination & Sexual Harassment Policies | BOE and Superintendent | Ongoing |
| 4/5/2017 | Number of Board Mtgs. Per Month | BOE | July 2017 |
| | | | |

SUPERINTENDENT'S REPORT: - Nothing.

PUBLIC COMMENT: - None.

**REVIEW COMMITTEE
SCHEDULE:**

| Committee Name: | Last Meeting: | Next Meeting: |
|-------------------------|----------------------|---|
| Budget | April 19, 2017 | |
| Building & Grounds | April 20, 2017 | |
| Transportation | Nov. 2, 2016 | |
| Employee | Feb. 1, 2017 | |
| Audit | Sept. 21, 2016 | |
| Curriculum & Technology | Dec. 13, 2016 | |
| Legislative | | |
| Tenure | | |
| Sabbatical | | |
| Policy | Feb. 15, 2017 | Will try to set up before next meeting on 5/3 |

- Curriculum & Technology – Would like to meet with Kim Kalem re Smart Bond possibility of Wednesday, May 3, 2017 at 5:00 p.m. prior to Board meeting.

- Building & Grounds will continue with tours - schedule a meeting after the next Board meeting on May 3, 2017.

- Motion made by Youngs, seconded by McCauley, to adjourn to **EXECUTIVE SESSION** Executive Session to discuss the performance of a particular person at 6:58 p.m.:
Yes-6, No-0

- Motion made by Crumb, seconded by McCauley, to adjourn **ADJOURN EXECUTIVE SESSION** Executive Session at 8:28 p.m.
Yes-6, No-0

- President Milk reconvened the meeting at 8:29 p.m. **RECONVENE**

- Motion made by Youngs, seconded by Crumb, to **ADJOURNMENT** adjourn the meeting at 8:29 p.m.
Yes-6, No-0

Respectfully submitted,

Donna Marie Utter
District Clerk